



“DELIVERING THE EXTRAORDINARY”

**BOARD OF DIRECTORS**  
East Shore Leadership Academy  
**Regular Board Meeting Minutes – In Person**  
1403 7<sup>th</sup> Street  
Port Huron, MI 48060  
Monday, January 17, 2022 (2:30 p.m.)

**Mission**

*“East Shore Leadership Academy, in pursuit of excellence, will develop future leaders through a strong academic foundation and the development of high moral character.”*

**Call to Order**

2:37 p.m.

**Pledge of Allegiance**

2:37 p.m.

**Roll Call of Board Members**

Martin Doorn – President  
Sharla Conlan – Vice President-Absent  
Michelle Fisher – Secretary  
Margaret Swegles – Treasurer  
Patrick Patterson – Director

**Recognition of other attendees**

Neil Hartman, Northern Michigan University  
Nancy Gardner, Bold Education Connections

**Opening remarks by the Board Chair**

“During this time of uncertainty, we are doing the best we can to meet within the spirit of the law and the Open Meetings Act”

**Motion to Approve or Amend the Agenda**

Motion to approve the January 17, 2022, Regular Board Meeting Agenda, by Swegles supported by Fisher.  
Doorn – Yes                      Patterson – Yes

### **Call to the Public**

The meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not considered a public meeting. Those that may wish to address the Board on agenda items only may do so at this time by being recognized by the Board President.

There will be a second Call to the Public near the end of the agenda where interested parties may address the Board on any items of their choice. Those that request to address the Board have a maximum of three minutes in which to speak.

No public comments were made.

### **Approval of Minutes**

Motion to approve the December 20, 2021, Regular Board Meeting minutes, by Fisher supported by Patterson.

Doorn – Yes                      Swegles – Yes

### **Monthly Reports**

*Financial Report:* Peggy Swegles reported on the December 2021 financials. The fund balance is healthy even after the lower count number reported October 2021. A full breakdown of ESSER funds is now clearly categorized on the financial reports.

*Marketing Report:* Nancy Gardner reported that the marketing plan is consistently adhered to. She also reported that we are working on digital billboards for enrollment, and digital forms on the website. In addition, Schoolworks Consulting met with staff, a couple board members, parents, and students. The report on this is under "New Business". There will be a follow-up strategic planning session in March 2022.

*Enrollment/Retention Report:* Nancy Gardner reported enrollment of 155 students. Retention is 67%.

*School-wide Goals Report:* Nancy Gardner reported that the goal would be the same as the NMU goal developed for 2020-21.

*Academic/Intervention:* The intervention plan is being executed as discussed. Nancy Gardner reported that students' social and emotional needs are being met and are slowly moving forward because of added support staff and programs that address their individual needs. Students are working closely with Megan Noel-White who is the school's Behavior Support person. We have developed a new behavior referral system with the goal of keeping students more engaged in the classroom. Megan is also working close with parents to build relationships and provide resources that would be beneficial in the home environment.

The added paraprofessionals in the classrooms have made a positive impact. They provide more one-on-one attention throughout the day. They assist more with reading and math during small group instruction. Student progress will be measured using assessments.

*East Shore Leadership Academy COVID-19 Probable/Confirmed Cases:* Nancy Gardner communicated that there was 3 staff and 7 students with probable and/or confirmed cases in December 2021.

*Building and Grounds Report:* Several tasks have been added to the building and grounds list. The list will further be prioritized by the building/facility team.

*NMU Representative Report:* Neil Hartman reported the following.

- 1) Stay on top of 75% attendance rule
- 2) There will be an NMU/board workshop on April 24, 25, 2022 at Soaring Eagle Resort.
- 3) The last NMU board online webinar with Angie Irwin is January 19, 2022, at 6:00 p.m.

## **OLD BUSINESS**

*ESSER II and III* – Nancy Gardner presented an updated report on ESSER II and III funds. After discussion, the board decided to approve the allocations of ESSER II funds, awaiting the approval of MDE. We are keeping in mind the added support positions.

*SchoolWorks Consulting* – Nancy Gardner reported on few areas the consulting group emphasized and expressed for change after their initial meetings with staff, teachers, and board members. They pointed out areas of strengths and areas for growth.

## **NEW BUSINESS**

*School Covid Policy* – Nancy Gardner reported ESLA at this time, is following the local health department's mandate to the schools to wear masks in the building until January 28, 2022. After this date, Nancy Gardner suggested the board consider after that date offering choice to the students, teachers, and staff.

## **COMMUNICATIONS TO THE BOARD**

### **Announcements and Recognition**

Recognition:

None currently

Announcements:

The next Board of Director's Regular Board meeting will be held at 2:30 p.m. on Monday February 21, 2022, at the school.

### **Final call to the public**

Interested parties may address the Board on any items of their choice. Those that wish to address the Board have a maximum of three minutes in which to speak.

No comments currently.

### **Action Items**

Motion to receive the December 2021 Financial Reports for review by Swegles, supported by Fisher.

Doorn – Yes                      Patterson – Yes

Motion to approve the ESSER II and III items with the understanding that nothing will be ordered until after MDE's final approval, as presented, by Patterson, supported by Swegles.

Doorn – Yes                      Fisher – Yes

### **Adjournment**

The meeting was adjourned at 4:24 p.m.

Respectfully submitted: Michelle Fisher, Secretary

*These meetings of the Board of Directors are in public for the purpose of conducting the school's business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.*

*Upon request to the academy office, the academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.*

Certification:

East Shore Leadership Academy Board of Directors duly adopted the above minutes at a properly noticed open meeting held on February 21, 2022, at which a quorum was present.

Board Secretary/Board Designee: Michelle Fisher Approved, February 21, 2022