



“DELIVERING THE EXTRAORDINARY”

BOARD OF DIRECTORS
East Shore Leadership Academy
Regular Board Meeting Minutes – Virtual
1403 7th Street
Port Huron, MI 48060
Monday, December 20, 2021 (2:30 p.m.)

Mission

“East Shore Leadership Academy, in pursuit of excellence, will develop future leaders through a strong academic foundation and the development of high moral character.”

Call to Order

2:34 p.m.

Pledge of Allegiance

2:34 p.m.

Roll Call of Board Members

Martin Doorn – Attending electronically from Port Huron, St. Clair County, MI
Sharla Conlan – Attending electronically from Marysville, St. Clair County, MI
Michelle Fisher – Attending electronically from Port Huron, St. Clair County, MI
Margaret Swegles – Attending electronically from Port Huron, St. Clair County, MI
Patrick Patterson – Attending electronically from Port Huron, St. Clair County, MI

Recognition of other attendees

Neil Hartman, Northern Michigan University
Nancy Gardner, Bold Education Connections
John Romine, The Romine Group

Opening remarks by the Board Chair

“During this time of uncertainty, we are doing the best we can to meet within the spirit of the law and the Open Meetings Act”

Motion to Approve or Amend the Agenda

Motion to approve the December 20, 2021, Regular Board Meeting Agenda, by Conlan supported by Fisher.
Doorn – Yes Patterson – Yes Swegles – Yes

Call to the Public

The meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not considered a public meeting. Those that may wish to address the Board on agenda items only may do so at this time by being recognized by the Board President.

There will be a second Call to the Public near the end of the agenda where interested parties may address the Board on any items of their choice. Those that request to address the Board have a maximum of three minutes in which to speak.

No public comments were made.

Approval of Minutes

Motion to approve the November 15, 2021, Regular Board Meeting minutes, by Fisher supported by Patterson

Doorn – Yes

Conlan – Yes

Swegles – Yes

Monthly Reports

Financial Report: Peggy Swegles reported on the 2022 budget amendments recommended by Brian O'Reilly. He will continue to inform the board if additional amendments are needed. The fund balance is healthy even after the lower count number reported October 2021. A full breakdown of ESSER funds will be discussed under New Business.

Marketing Report: Nancy Gardner reported that the marketing plan is consistently adhered to. She also reported Schoolworks Consulting will be meeting with staff, ESP, and a couple of board members in January 2022. There will be a follow-up strategic planning session in March 2022. Nancy also reported she is working on digital accessing in relation to the school website.

Enrollment/Retention Report: Nancy Gardner reported enrollment of 153 students. Retention is 67%.

School-wide Goals Report: Nancy Gardner reported that the goal would be the same as the NMU goal developed for 2020-21.

Academic/Intervention: The intervention plan is being executed as discussed. There will be a report on how the children are progressing at the January 2022 board meeting.

East Shore Leadership Academy COVID-19 Probable/Confirmed Cases: Nancy Gardner communicated that there was one probable and/or confirmed case for November 2021.

Building and Grounds Report: Most of the wish list for the school has been completed. The school looks great! The building team will meet after the holidays to review and revise the plan.

NMU Representative Report: Neil Hartman reported the following.

- 1) "Conflict of interest" forms have been completed and submitted to NMU.
- 2) There will be an NMU/board workshop on April 24, 25, 2022 at Soaring Eagle Resort.
- 3) The last NMU board online webinar with Angie Irwin is January 18, 2022.

OLD BUSINESS

SchoolWorks Consulting: Nancy Gardner is working on scheduling a time for a couple board members to meet with the team.

Book Vending Machine: After receiving additional information, the board voted to purchase the item with ESSER funds.

NEW BUSINESS

2021 Site & Facility Review: The review went very well. Everything looked great and in compliance. A couple recommendations were made:

- 1) Consider adding "No Trespass" signs, "Video's in Use" around entrance, exits, and parking area.
- 2) Add signage on playground (basic rules)
- 3) 2-way radios for all staff
- 4) 3M film on all classroom doors, office, and windows in classroom doors

ESSER II and III Update: Nancy Gardner presented an update stating ESSER II and III items are awaiting MDE approval. At this time, ESSER III funds have been put on hold for a week for all schools while they work on loading the remaining funds.

COMMUNICATIONS TO THE BOARD

Announcements and Recognition

Recognition:

Citi Cleaning awarded Demetrius Mahone (ESLA's custodian) "Employee of the Year"

Announcements:

The next Board of Director's Regular Board meeting will be held at 2:30 p.m. on Monday January 17, 2022, at the school.

Final call to the public

Interested parties may address the Board on any items of their choice. Those that wish to address the Board have a maximum of three minutes in which to speak.

No comments currently.

Action Items

Motion to receive the November 2021 Financial Reports for review by Swegles, supported by Fisher.

Doorn – Yes Conlan – Yes Patterson – Yes

Motion to receive the Budget Amendments for review as presented, by Swegles, supported by Patterson.

Doorn – Yes Conlan – Yes Fisher – Yes

Motion to approve the book vending machine purchase as presented, by Swegles, supported by Conlan.

Doorn – Yes Fisher – Yes Patterson – Yes

Adjournment

The meeting was adjourned at 3:37 p.m.

Respectfully submitted: Michelle Fisher, Secretary

These meetings of the Board of Directors are in public for the purpose of conducting the school's business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.

Upon request to the academy office, the academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.

Certification:

East Shore Leadership Academy Board of Directors duly adopted the above minutes at a properly noticed open meeting held on January 17, 2022, at which a quorum was present.

Board Secretary/Board Designee: Michelle Fisher Approved, January 17, 2022