



“DELIVERING THE EXTRAORDINARY”

**BOARD OF DIRECTORS**  
**East Shore Leadership Academy**  
**Regular Board Meeting Minutes – In Person**  
**1403 7<sup>th</sup> Street**  
**Port Huron, MI 48060**  
Monday, September 13, 2021 (2:30 p.m.)

**Mission**

*“East Shore Leadership Academy, in pursuit of excellence, will develop future leaders through a strong academic foundation and the development of high moral character.”*

**Call to Order**

2:32 p.m.

**Pledge of Allegiance**

2:32 p.m.

**Roll Call of Board Members**

Martin Doorn - Present

Sharla Conlan - Present

Michelle Fisher - Present

Margaret Swegles – Present

Patrick Patterson – Present

**Recognition of other attendees**

Bill Pistulka, Northern Michigan University – Present

Nancy Gardner, Bold Education Connections - Present

John Romine, The Romine Group – Present

**Opening remarks by the Board Chair**

“During this time of uncertainty, we are doing the best we can to meet within the spirit of the law and the Open Meetings Act”

**Motion to Approve or Amend the Agenda**

Motion to approve the September 13, 2021, Regular Board Meeting Agenda with the addition of Succession Planning, by Conlan, supported by Swegles.

Doorn – Yes

Fisher – Yes

Patterson – Yes

**Call to the Public**

The meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not considered a public meeting. Those that may wish to address the Board on agenda items only may do so at this time by being recognized by the Board President. There will be a second Call to the Public near the end of the agenda where interested parties may address the Board on any items of their choice. Those that request to address the Board have a maximum of three minutes in which to speak.

No public comments were made.

### **Approval of Minutes**

Motion to approve the August 9, 2021, Regular Board Meeting minutes, by Fisher supported by Conlan.

Doorn – Yes

Swegles – Yes

Patterson – Yes

### **Monthly Reports**

*Financial Report:* Peggy Swegles reported the fund balance in June is substantially more than was expected. There is no line item yet in the budget for most of the building expenses, as this used ESSER funds. They will be accounted for in next month's financials. Starting in October, meetings will be moved to the third week of the month in order to have sufficient time to review the financial reports.

Bill shared that Sandy Denau from NMU would be a good resource person in regard to school budgets and how the accounting works.

*Marketing Report:* Nancy Gardner reported on the marketing consultants they have been in contact with. Three possibilities are: Classroom Measures, School Works, and National Heritage. The hope is to have a neutral person look at marketing, and programming. Recommendations will be presented at the October 2021 meeting.

*Enrollment/Retention Report:* Nancy Gardner reported enrollment being 151 students. Retention rate will be calculated after "count day" which is October 5, 2021.

*School-wide Goals Report:* Nancy Gardner reported that the goal would be the same as the NMU goal developed for 2020-21. Deanna Keller will report on NWEA and M-Step at the October 2021 meeting.

*Academic/Intervention:* Nancy Gardner reported the math intervention teacher will be with all the students all day on Fridays in addition to her regular caseload. The reading intervention teacher will be with all the children all day on Mondays in addition to her regular caseload. It was suggested to investigate possible assistance with intervention online if necessary due to shortages in applicants.

*East Shore Leadership Academy COVID-19 Probable/Confirmed Cases:* Nancy Gardner communicated that there are 0 probable and/or confirmed cases.

*Building and Grounds Report:* Nancy Gardner reported all rooms that had carpet are now tiled. Other tile jobs are complete. Window blinds have been installed in the north side of the building classrooms and the rest of the window blinds will be hung when windows are replaced in the south side of the building. Twenty-two additional security cameras have been installed.

*NMU Representative Report:* Bill Pistulka reported the following.

- 1) NMU will hold their administrator workshop October 7 and 8, 2021.
- 2) NMU will hold their board workshop April 24 and 25, 2022.
- 3) Angie Irwin will be offering online workshops for new board members. An email has been sent to all board members for consideration.
- 4) All schools are to submit their goals to MDE by September 16, 2021 for the new school year.

## **OLD BUSINESS**

*Board Policies and Procedures:* Board policies were discussed and passed out last month for the board to review and approved this month.

## **NEW BUSINESS**

*Proposed Monthly Board Meeting Dates:* The board was presented with a new meeting schedule that would begin in October 2021 whereby the meetings would be on the third Mondays at 2:30 p.m.

*ESSER II and III Update:* Nancy Gardner discussed both ESSER fund formula grants and the present status. All grant activity assigned must be deemed strategic and purposeful and pre-approved by the board. With ESSER III there is a requirement that a committee of stakeholders be put in place to discuss what the school may need that falls under the ESSER grant criteria.

*Succession Planning:* The board will be discussing succession plans in the near future.

## **COMMUNICATIONS TO THE BOARD**

### **Announcements and Recognition**

Announcements:

The next Board of Director's Regular Board meeting will be held at 2:30 p.m. on Monday October 18, 2021, at the school.

Recognition:

All staff did a great job starting the school year off.

### **Final call to the public**

Interested parties may address the Board on any items of their choice. Those that wish to address the Board have a maximum of three minutes in which to speak.

No comments at this time.

### **Action Items**

Motion to receive the June and August 2021 Financial Reports for review as presented, by Swegles, supported by Patterson.

Doorn-yes                      Conlan-yes                      Fisher-yes

Motion to approve the Board Policies and Procedures as presented, by Fisher, supported by Conlan.

Doorn-Yes                      Patterson-Yes                      Swegles-Yes

Motion to approve the proposed monthly board meeting changed dates as presented, by Conlan, supported by Patterson.

Doorn-Yes

Fisher-Yes

Swegles-Yes

### **Adjournment**

The meeting was adjourned at 3:56 p.m.

Respectfully submitted: Michelle Fisher, Secretary

*These meetings of the Board of Directors are in public for the purpose of conducting the school's business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.*

*Upon request to the academy office, the academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.*

Certification:

East Shore Leadership Academy Board of Directors duly adopted the above minutes at a properly noticed open meeting held on October 18, 2021, at which a quorum was present.

Board Secretary/Board Designee: \_\_\_\_\_ Approved, October 18, 2021