



“DELIVERING THE EXTRAORDINARY”

BOARD OF DIRECTORS
East Shore Leadership Academy
Regular Board Meeting Minutes – Virtual
1403 7th Street
Port Huron, MI 48060
Monday, May 10, 2021 (2:30 p.m.)

Mission

“East Shore Leadership Academy, in pursuit of excellence, will develop future leaders through a strong academic foundation and the development of high moral character.”

Call to Order

2:33 p.m.

Pledge of Allegiance

2:33 p.m.

Roll Call

Martin Doorn, President attending electronically from St. Clair County, Port Huron, Michigan
Sharla Conlan, Vice President attending electronically from St. Clair County, Marysville, Michigan

Michelle Fisher, Secretary attending electronically from St. Clair County, Port Huron, Michigan
Margaret Swegles, Treasurer attending electronically from King County, Seattle, Washington
Patrick Patterson, Director attending electronically from St. Clair County, Port Huron, Michigan

Recognition of other attendees

Neil Hartman, Northern Michigan University – Present
Nancy Gardner, Bold Education Connections - Present
Deanna Keller, East Shore Leadership Academy - Present
John Weier, The Romine Group – Absent
John Romine, The Romine Group – Present

Opening remarks by the Board Chair

“During this time of uncertainty, we are doing the best we can to meet within the spirit of the law and the Open Meetings Act”

Each board member attending the meeting must announce publicly at the outset of the meeting that they are in fact attending the meeting electronically, and state the county, city, township or village and state where the member is located for inclusion in the meeting minutes.

Motion to Approve or amend the Agenda

Motion to approve the May 10, 2021, Regular Board Meeting Agenda, by Conlan, supported by Swegles.

Doorn – Yes

Fisher – Yes

Patterson – Yes

Call to the Public

The meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not considered a public meeting. Those that may wish to address the Board on agenda items only may do so at this time by being recognized by the Board President.

There will be a second Call to the Public near the end of the agenda where interested parties may address the Board on any items of their choice. Those that request to address the Board have a maximum of three minutes in which to speak.

No public comments were made.

Approval of Minutes

Motion to approve the April 12, 2021, minutes, by Fisher supported by Swegles.

Doorn – Yes

Conlan – Yes

Patterson – Yes

Financial Report: Nancy Gardner reported that there is not much out of the ordinary and we are right where we are expected to be. The budget looks good. Board member Swegles requested information on ESSER fund expenditures.

Marketing Report: Nancy Gardner reported they are staying on track and following the marketing plan. The balance left in the budget for marketing will most likely be put towards advertising on billboards around town. Neil Hartman indicated ESSER funds would pay for a marketing consultant if desired.

Enrollment/Retention Report: Deanna Keller reported enrollment at 176 students.

School-wide Goals Report: Deanna Keller addressed the two Wildly Important Goals (WIG's) for ESLA. She reaffirmed that these are goals that were set forth by Northern Michigan University. She also reported the M-STEP testing is being completed this week for in-person students. The virtual students will not be tested. NWEA testing will be conducted next with both in-person and virtual students. The question still remains how NMU, federal and state departments, will weigh the testing after this year's many challenges both students and teachers have faced.

Academic/Intervention:

Deanna Keller reported the intervention teachers continue to work with the at-risk students in the regular and virtual K-4 classroom. The last Title 1 Parent Night was a virtual Science Fair. Participation was 110 students, and it was well received by both students and parents.

East Shore Leadership Academy Safe School Preparedness Plan:

Deanna Keller communicated the plan, as it stands, will continue to be in effect until NMU directs the ESLA Board of Directors and/or school to do differently. Staff will execute the plan in its entirety.

Extended COVID-19 Learning Plan Reconfirmation and February 2021 Mid-year Goal Report: Nancy Gardner presented updates in the following areas.

- 1) Reconfirm Mode/Delivery of Instruction:
Deanna Keller reported students returned to in-person learning on Monday, May 3, 2021, with most students taking the state assessment. Students/families at East Shore Leadership Academy will continue to have a choice of one of the three modes of instruction:
In Person – 100% in person
Hybrid – in person on Mondays for support and rest of week virtual
Virtual – 100%
- 2) Weekly Two-Way Interaction Rates:
April 5-12, 2021, was 90.90% for all school average.
April 13-19, 2021 was 89.70%. April 20-26, 2021 was 93.70%.
April 27- May 3, 2021 was 98.90%. Students were 100% virtual for month of April.
- 3) County Update on COVID-19:
The St. Clair County Health Department reported as of May 6, 2021 was 17,578 total cases, 9,633 recovered, and 381 deaths for a total of 7564 active cases.
- 4) ESLA COVID-19 Cases/Probable Cases:
There were 2 (staff) reported cases and 28 probable cases (students) of COVID-19 at ESLA for the month of April 2021
- 5) Public Comments:
There were no public comments

Building and Grounds Report: Nancy Gardner reported on the interior building enhancements. Quotes are being obtained for tiling the upstairs hallway, Masters room, Gardner's room, computer lab, intervention room, music room, book room, and hallway. ESSER grant funds will most likely cover some of this expense. The quote to install window blinds in classrooms is \$24,521.

John Romine reported on the exterior building and grounds enhancements. Parking lot striping, crack repair and seal coating if done all at the same time as opposed to separately, brings the quote from \$8,950.00 down to \$7,825.00. This will come out of the general fund. The quotes for replacing 63 windows are between \$50,000-\$58,000. There is a possibility of using ESSER grant money to replace these. The quote for painting the west side of the building including paint and all supplies came in at \$19,000. This would also come out of the general fund. He noted that jobs over \$25,288.00 must obtain 3 bids. Anything under that amount can proceed.

Bold Education Connections Workplace Safety Plan update: Nancy Gardner reported they are continuing as they have been.

NMU Representative Report: Neil Hartman reported the following.

- 1) Schools should be in good financial shape for upcoming year due to grants.
- 2) In the upcoming school year, a webinar series will be planned. Any topic ideas are welcomed. Succession planning was also mentioned.

OLD BUSINESS

NMU Board Webinar Report and Suggestions: Owing Board Culture During Change-April 21, 2021, 6:00-7:30 p.m. No board members attended.

NMU Board Workshop Report: Marty Doorn, Peggy Swegles, and Patrick Patterson attended. Nancy Gardner and Deanna Keller attended the administrative session. They were directed to look at the 6 Guiding Principles and narrow them down to 1 or 2 that are indicative of our school.

It was decided ESLA aligns with #5 “Acting on the aspirations and needs of local communities will require **fresh thinking and action**, inclusive of and beyond typical charter schooling and authorizing practices.” Marty Doorn defined community in this context as our stakeholders, which would be NMU, board members, students/families and staff.

NMU also directed our board to participate in a virtual book club that will take place over the coming months. Each board member will be reading a different book, then discussing it with other board members across the state of Michigan.

NEW BUSINESS

Bonuses and Healthcare: Administration proposed ESLA staff bonuses due to additional duties during the pandemic and to show appreciation of a job well done during these uncertain times. The bonus amount is \$5,000 for each fulltime staff person. Thirteen staff for a total of \$65,000, which would come out of ESSER funds.

Administration also proposed an increase toward healthcare benefits and opt-out pay for those choosing not to take healthcare benefits. East Shore Leadership Academy would contribute \$17,000 toward healthcare benefits for the next three years and then be re-evaluated.

The school would also raise the opt-out option from \$1500 to \$2500. This additional increase would come out of the general budget.

Copy Machine: The school is in need of a new copy machine. This is to be taken out of this year’s general budget.

Wellness Policy Plan and Review: Nancy Gardner discussed the review of the present Wellness Plan mentioning minor changes to be added to the 2021-22 school year Wellness Plan.

ESLA Professional Development Advisory Committee: Deanna Keller presented the need for a district-wide professional development advisory committee. The advisory committee is to be appointed by the district board which recommends at least 8 hours of the qualifying professional development counted as hours of pupil instruction. The advisory committee must be composed of teachers employed by the district who represent a variety of grades and subject matter specializations, including special education; nonteaching staff; parents; and administrators. The majority membership of the committee shall be composed of teaching staff.

Deanna Keller-Principal

Sheri Hulbert-4th

Brenda Tack- Special Ed

Alexis Jex-5th

Danielle Spradlin- Intervention

Heather Grossi-6th

Sandy Johnson-parent/1st

Ashley Jacobs-3rd

Diana Turner- parent

COMMUNICATIONS TO THE BOARD

Corona Virus Updates – <https://www.michigan.gov/Coronavirus>

Michigan Association of Public-School Academies – <https://charterschools.org/ed/covid-19-charter-school-faqs>

Announcements and Recognition

Announcements:

The next Board of Director's meeting will be the Budget Hearing and Annual Organizational Meeting to be held at 2:30 p.m. on Monday June 12, 2021 in a virtual format.

Recognition:

None at this time.

Final call to the public

Interested parties may address the Board on any items of their choice. Those that wish to address the Board have a maximum of three minutes in which to speak.

No comments at this time.

Action Items

Motion to receive the April 2021 Financial Reports for review as presented, by Swegles, supported by Patterson.

Doorn-yes Conlan-yes Fisher-yes

Motion to receive the ESLA Safe School Preparedness Plan update as presented, by Conlan, supported by Patterson.

Doorn-yes Swegles-yes Fisher-yes

Motion to receive and reaffirm the Extended COVID-19 Learning Plan that includes the Mode of Delivery and Instruction, Two-Way Interaction Rates, County Update on COVID-19, ESLA COVID-19 Cases, and Public Comments as presented, by Conlan, supported by Swegles.

Doorn-yes Fisher-yes Patterson-yes

Motion to receive the Building Report as presented, and to direct John Weier to disperse funds towards Building and Grounds Enhancements by Swegles, supported by Fisher.

Doorn-yes Conlan-yes Patterson-yes

Motion to receive the Bold Education Connection Workplace Safety Plan as presented, by Conlan, supported by Swegles.

Doorn-yes Patterson-yes Fisher-yes

Motion to approve employee bonuses as presented, by Swegles, supported by Fisher.

Doorn-yes Conlan-yes Patterson-yes

Motion to approve the Healthcare changes as presented, by Conlan, supported by Swegles.

Doorn-yes Fisher-yes Patterson-yes

Motion to approve the purchase of a copy machine out of this year's budget as presented, by Swegles, supported by Patterson.

Doorn-yes Fisher-yes Conlan-yes

Motion to approve the Wellness Policy Plan and Review as presented, by Fisher, supported by Conlan.

Doorn-yes Swegles -yes Patterson-yes

Motion to approve the Professional Development Advisory Committee as presented, by Conlan, supported by Swegles.

Doorn-yes Fisher-yes Patterson-yes

Adjournment

The meeting was adjourned at 4:29 p.m.

Respectfully submitted: Michelle Fisher, Secretary, Tuesday, April 12, 3:30 p.m.

These meetings of the Board of Directors are in public for the purpose of conducting the school's business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.

Upon request to the academy office, the academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.

Certification:

East Shore Leadership Academy Board of Directors duly adopted the above minutes at a properly noticed open meeting held on June 14, 2021 at which a quorum was present.

Board Secretary/Board Designee: _____Approved, June 14, 2021