



"DELIVERING THE EXTRAORDINARY"

**BOARD OF DIRECTORS**  
**East Shore Leadership Academy**  
**Regular Board Meeting Minutes – Virtual**  
**1403 7<sup>th</sup> Street**  
**Port Huron, MI 48060**  
Monday, February 8, 2021 (2:30 p.m.)

**Mission**

*"East Shore Leadership Academy, in pursuit of excellence, will develop future leaders through a strong academic foundation and the development of high moral character."*

**Call to Order**

2:32 p.m.

**Pledge of Allegiance**

2:32 p.m.

**Roll Call**

Martin Doorn, President attending electronically from St. Clair County, Port Huron, Michigan

Sharla Conlan, Vice President attending electronically from St. Clair County, Marysville, Michigan

Michelle Fisher, Secretary attending electronically from St. Clair County, Port Huron, Michigan

Patrick Patterson, Director attending electronically from St. Clair County, Port Huron, Michigan

Margaret Swegles, Treasurer attending electronically from St. Clair County, Port Huron, Michigan

**Recognition of other attendees**

Neil Hartman, Northern Michigan University – Present

Nancy Gardner, Bold Education Connections - Present

Deanna Keller, East Shore Leadership Academy - Present

John Weier, The Romine Group – Absent

John Romine, The Romine Group – Present

**Opening remarks by the Board Chair**

"During this time of uncertainty, we are doing the best we can to meet within the spirit of the law and the Open Meetings Act"

Each board member attending the meeting must announce publicly at the outset of the meeting that they are in fact attending the meeting electronically, and state the county, city, township or village and state where the member is located for inclusion in the meeting minutes.

**Motion to Approve or amend the Agenda**

Motion to approve the February 8, 2021 Regular Board Meeting Agenda, by Fisher, supported by Swegles.

Doorn – Yes                      Conlan – Yes                      Patterson – Yes

**Call to the Public**

The meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy’s business and is not considered a public meeting. Those that may wish to address the Board on agenda items only may do so at this time by being recognized by the Board President.

There will be a second Call to the Public near the end of the agenda where interested parties may address the Board on any items of their choice. Those that request to address the Board have a maximum of three minutes in which to speak.

No public comments were made.

**Approval of Minutes**

Motion to approve the January 11, 2021 minutes, Swegles supported by Fisher.

Doorn – Yes                      Conlan– Yes                      Patterson – Yes

*Financial Report:* Nancy Gardner reported that all checks for this month were standard with the exception of TCI instructional software for \$22,500. Accounts payable continues to improve where we would like it to be. We have incurred about \$175,000 of ESSR/EEF expenditures which are to be reimbursed. This will place us in a favorable position.

*Marketing Report:* Nancy Gardner reported the school is working on a Kindergarten round up virtual video. With open enrollment beginning March 1, 2021 promotion is being ramped up on Facebook, radio, and the ESLA website. Nancy is also receiving assistance covering areas of social media. A suggestion was also made by a marketing consultant to possibly partner with “Head Start” on events the school offers to the community once that opportunity opens back up.

*Enrollment/Retention Report:* Deanna Keller reported enrollment as of today, being 182 students. Count day is Wednesday, February 10, 2021. Retention is 81%.

*School-wide Goals Report:* Deanna Keller stated the NWEA testing was completed 100% virtual in December of 2020. The results from this test showed the median conditional growth percentiles across grades K-8 to be between 32% - 38% in mathematics, and between 37% - 38% in reading.

The Michigan Department of Education has requested a waiver from the US Department of Education that would release students from having to take the M-STEP assessment this school year.

*Academic/Intervention:* Deanna Keller reported the intervention teachers continue to work with the at-risk students in the regular virtual K-4 classroom. At the present time there are two interventionists.

*East Shore Leadership Academy Safe School Preparedness Plan:* Deanna Keller reported that there are no changes in the plan at this time.

*Extended COVID-19 Learning Plan Reconfirmation and February 2021 Mid-year Goal Report:* Deanna Keller presented updates in the following areas;

1. Reconfirm Mode/Delivery of Instruction – The school continues to offer all three modes of instruction to students:
  - In Person – 100%
  - Hybrid – in person on Mondays for support and the rest of the week virtual
  - Virtual – 100%February 18, 2021 is the deadline for parents who would like to transition their student from one mode of instruction to another. The student will begin their new mode, at the beginning of the trimester starting March 8, 2021. Those students will continue in the mode chosen through the end of the report card period.
2. Weekly Two-Way Interaction Rates – January 4, 2021 through January 11, 2021 was 90.12% for an all-school average. January 12-18 was 88.60%, January 19-25 was 90.30% and January 26-31 was 94.10%.
3. County Update on COVID-19 Cases – The St. Clair County Health Department reported as of February 2, 2021 was 8288 total cases, 6043 recovered and 227 deaths for a total of 2018 active cases.  
All BEC staff have been offered the opportunity to get the COVID-19 injection. There were no confirmed COVID-19 cases at ESLA for the month of January 2021.
4. ESLA was required to have available on the school “transparency page” the Mid-year Goals Report by February 1, 2021. The Mid-year report addressed student median conditional growth percentiles.
5. Public Comments – No public comments at this time.

*Building and Grounds Report:* Nancy Gardner, upon board discussion in January, reported that the facility team have met with an architect and landscaper asking them to visualize how they might make the parking lot/main entrance, look more inviting and up to date. The other areas that need to be addressed inside the facility involve tiling hallways and a couple of classrooms.

All projects over the bid threshold, (around \$25,000) must be bid out.

*Bold Education Connections Workplace Safety Plan update:* Nancy Gardner reported that all BEC staff are following the plan as approved. Staff were reminded upon returning in January, in person, the importance of following the plan accordingly.

*NMU Representative Report:* Neil Hartman reported the following;

1. NMU is formulating a virtual workshop for Friday, April 16, 2021 from 1-4 p.m.,

or Saturday April 17 from 9 a.m. -12 p.m. He asked which day would work for board members. Various responses.

2. Board member evaluations are due to NMU by end of March 2021.
3. ESLA board member Sharla Conlan up for re-appointment in June of 2021.
4. Check into the upcoming anticipated federal stimulus package, as it may reimburse for installation of the ventilation system.

## **OLD BUSINESS**

*HVAC System:* John Romine reported the heating system is complete. ANH has determined the heating system has sufficient electricity to heat the whole school. Once warm weather begins, it will be determined if additional electricity is needed to run the cooling system. Deanna Keller reported everything is working well with the new system, except the janitor's closet has no heat. Additionally, one of the old registers burst in the 4th grade classroom, which caused it to leak on the classroom below. Effort is being made to decommission both old boilers and drain the pipes to eliminate this happening again.

## **NEW BUSINESS**

*NMU Board Webinar Series:* Peggy Swegles attended the webinar on February 3, 2021 that addressed board culture. The next webinar is April 21, 2021 from 6:00-7:30 p.m.

*Lease Amendment Draft:* members will review the draft and vote on at the next board meeting.

*ESLA Board Evaluation:* Once the board completed the evaluation the results will be submitted to NMU by the end of March 2021.

## **COMMUNICATIONS TO THE BOARD**

*Corona Virus Updates* – <https://www.michigan.gov/Coronavirus>

*Michigan Association of Public-School Academies* – <https://charterschools.org/ed/covid-19-charter-school-faqs>

## **Announcements and Recognition**

Announcements:

The next Board of Director's Regular Board Meeting will be held at 2:30 p.m. on Monday March 8, 2021 in a virtual format.

Recognition:

Diana Turner and the ESLA teachers are commended on their excellent job documenting and accounting of students which resulted in an excellent report from St. Clair County RESA on the school's Pupil Accounting Audit.

Sara Day posted a great testimony on FB about her satisfaction with ESLA.

## **Final call to the public**

Interested parties may address the Board on any items of their choice. Those that wish to address the Board have a maximum of three minutes in which to speak.

No comments at this time.

**Action Items**

Motion to receive the January 2021 Financial Reports for review as presented, by Swegles supported by Conlan.

Doorn – Yes                  Fisher – Yes                  Patterson – Yes

Motion to receive the ESLA Safe School Preparedness Plan update as presented, by Swegles, supported by Fisher.

Doorn – Yes                  Conlan – Yes                  Patterson – Yes

Motion to receive and reaffirm the Extended COVID-19 Learning Plan that includes the Mode of Delivery and Instruction, Two-Way Interaction Rates, County Update on COVID-19, and approval of Mid-Year Goal Report, and Public Comments as presented, by Conlan, supported by Patterson.

Doorn – Yes                  Fisher – Yes                  Swegles – Yes

Motion to receive the Bold Education Connections Workplace Safety Plan as presented, by Fisher, supported by Conlan.

Doorn – Yes                  Patterson – Yes                  Swegles – Yes

**Adjournment**

The meeting was adjourned at 3:40 p.m.

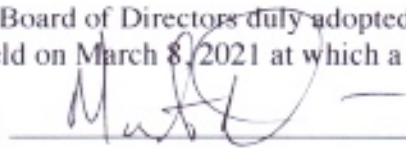
Respectfully submitted: Michelle Fisher, ESLA Board Secretary

*These meetings of the Board of Directors are in public for the purpose of conducting the school's business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.*

*Upon request to the academy office, the academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.*

**Certification:**

East Shore Leadership Academy Board of Directors duly adopted the above minutes at a properly noticed open meeting held on March 8, 2021 at which a quorum was present.

Board Secretary/Board Designee:  Approved, March 8, 2021.