



“DELIVERING THE EXTRAORDINARY”

BOARD OF DIRECTORS
East Shore Leadership Academy
Regular Board Meeting Minutes – Meeting Minutes
1403 7th Street
Port Huron, MI 48060
Monday, October 12, 2020 (2:30 p.m.)

Mission

“East Shore Leadership Academy, in pursuit of excellence, will develop future leaders through a strong academic foundation and the development of high moral character.”

Call to Order

2:34p.m.

Pledge of Allegiance

2:34p.m.

Roll Call

Martin Doorn, President - Present
Margaret Swegles, Treasurer - Present
Patrick Patterson, Director – Present

Recognition of other attendees

Sharla Conlan, Vice President – Present
Michelle Fisher, Secretary – Present
Neil Hartman, Northern Michigan University - Present
Nancy Gardner, Bold Education Connections - Present
Deanna Keller, East Shore Leadership Academy - Present
John Weier, The Romine Group - Present
John Romine, The Romine Group - Present

Opening remarks by the Board Chair

“During this time of uncertainty, we are doing the best we can to meet within the spirit of the law and the Open Meetings Act”

Motion to Approve or amend the Agenda

Motion to approve the October 12, 2020 Regular Board Meeting Agenda, by Swegles, supported by Patterson.

Doorn – Yes

Swegles – Yes

Patterson – Yes

Call to the Public

The meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not considered a public meeting. Those that may wish to address the Board on agenda items only may do so at this time by being recognized by the Board President. There will be a second Call to the Public near the end of the agenda where interested parties may address the Board on any items of their choice. Those that request to address the Board have a maximum of three minutes in which to speak. No public comments were made.

Approval of Minutes

Motion to approve the September 14, 2020 minutes, by Patterson, supported by Swegles.

Doorn – Yes Swegles – Yes Patterson – Yes

Financial Report: John Weier presented the September 2020 financial report and the school is on track and where it always is at this time of the year. The teacher pay increase will be in next month's budget amendment. The COVID-19 Relief funds of \$66,000 needs to be expended by Dec. 31, 2020.

Marketing Report: Nancy Gardner discussed marketing initiatives. She spoke of the course, Delivering 5 Star Customer Service and the importance of having the teachers, students and families of East Shore Leadership Academy tell their story.

Enrollment/Retention Report: Deanna Keller discussed present student numbers. There are 177 students enrolled in ESLA, with a possible additional student, making it 178. Students and teachers are happy with their choices of how they are attending. Only a few students have changed to 100% virtual after initially being in the classroom.

School-wide Goals Report: Deanna Keller mentioned the academic goals that will be used as measurable indicators for this school year.

Academic/Intervention Plan: Deanna Keller communicated that the 5/6 grade classroom is now split separately due to the challenge of delivering virtual and in-person instruction for both grades together. This has allowed for the staff to give more individualized attention to each of the students and also reduce class size. She also addressed two staff changes.

Extended Learning Plan - How Instruction will be Delivered: Deanna Keller reported that the school will be continuing with the three educational options: 100% virtual, 100% in-person, and the hybrid model at this time. In November 2020 and March 2021, students will have the opportunity to phase back into the classroom if they wish.

Two-Way Communication Attendance Verification: Deanna Keller reported in the weeks of September 2020, 8-11, 14-18, and 21-25, students and teachers have maintained well above the 75% needed to count enrolled students as a full day.

East Shore Leadership Academy Safe School Preparedness Plan update: The ESLA Board and NMU have already authorized a plan for staff to follow. The plan will continue to be in effect until NMU directs the ESLA Board of Directors and/or school to do differently. Staff will execute the plan in its entirety.

Building and Grounds Report: Nancy Gardner mentioned the HVAC as the most important facility project. The parking lot improvement remains on the list as a need.

Bold Education Connections Workplace Safety Plan update: Nancy Gardner reported rumors of OSHA randomly stopping into businesses to check safety protocols, especially the employee screening

process/documentation. Bold Education Connections employees complete a screening questionnaire daily before entering the building verifying, they are not ill.

NMU Representative Report: Neil Hartman reported Conflict of Interest forms are due for all board members. Reminder about NMU October 14 webinar for board members.

OLD BUSINESS

Heating System: John Romine (Academic Facilities PH) reported that on October 20, 2020 work will begin on replacing the heating system in the school. October 23, 2020 Stephenson Electric will be shutting off the power. This is a day the school had already planned to be closed due to virtual professional development. Total bill for this replacement is \$193,257.00 of which \$126,458.00 has been paid. Leaving a balance of \$63,774.00.

Spring Policies and Procedures: Nancy Gardner reported that the policies from spring had already been approved.

NEW BUSINESS

East Shore Leadership Academy Financial Audit: Patrick Sweeney presented the ESLA Financial Audit Report. In summary, ESLA has complied with laws and regulations, increased the fund balance, paid off debt, and remains fiscally responsible.

NMU Board Webinar Series update: Michelle Fisher presented highlights from the webinar series: Navigating Your Board Role Within a New Reality. The role of a Board of Director is "to serve as the highest level of leadership by directing academic, fiscal and operational performance and holding management accountable for results within the parameters of the directing goals." Other areas covered were how to ensure full board engagement and ensuring confident and informed decision making.

Fall 2020 Board Policies and Procedures: Nancy Gardner discussed fall updates to the Board Policies and Procedures.

ESSR Education Equity Funds competitive grant update: Deanna Keller reported that the school has applied for the \$34,000.00 ESSR Education Equity Fund competitive grant. The grant award will be announced October 19, 2020.

COMMUNICATIONS TO THE BOARD

Corona Virus Updates – Web link presented for updates

Michigan Association of Public-School Academies – Web link presented for updates

Announcements and Recognition

Recognition:

St. Clair County RESA donated two boxes of masks for students

Announcements:

The next Board of Director's Regular Board Meeting will be held at 2:30 p.m. on Monday November 9, 2020 in a virtual format.

Final call to the public

Interested parties may address the Board on any items of their choice. Those that wish to address the Board have a maximum of three minutes in which to speak.

No comments at this time.

Action Items

Motion to receive the September 2020 Financial Reports for review as presented, by Swegles, supported by Patterson.

Doorn – Yes Swegles – Yes Patterson – Yes

Motion to receive the ESLA Extended COVID-19 Learning Plan update as presented, by Swegles, supported by Patterson.

Doorn – Yes Swegles – Yes Patterson – Yes

Motion to receive the ESLA Two-Way Communication and Attendance report as presented, by Swegles, supported by Patterson.

Doorn – Yes Swegles – Yes Patterson – Yes

Motion to receive the ESLA Safe School Preparedness Plan update as presented, by Patterson, supported by Swegles.

Doorn – Yes Swegles – Yes Patterson – Yes

Motion to receive the Bold Education Connections Workplace Safety Plan update as presented, by Patterson, supported by Swegles.

Doorn – Yes Swegles – Yes Patterson – Yes

Motion to receive the ESLA 2019-20 Financial Audit as presented by Patrick Sweeney from Croskey-Lanni, by Patterson, supported by Swegles.

Doorn – Yes Swegles – Yes Patterson – Yes

Adjournment

The meeting was adjourned at 4:10 p.m.

These meetings of the Board of Directors are in public for the purpose of conducting the school’s business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.

Upon request to the academy office, the academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.

Certification:

East Shore Leadership Academy Board of Directors duly adopted the above minutes at a properly noticed open meeting held on November 9, 2020 at which a quorum was present.

Board Secretary/Board Designee: _____ Approved, November 9, 2020.